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Office of the Commissioner of Labour,
Teynampet, Chennai-6.
Dated: 03-11-2020

Circular Memorandum

Sub: Implementation of District Reforms Action Plan, 2020-21 (DRAP)

Ref: 1. Letter from Ministry of Finance, Department of Expenditure, and Government of India dated 17 May 2020 (Letter No. F.No. 40 (06)/ PF-S/2017-18/Vol.V)

2. Letter from Department for Promotion of Industry and Internal Trade (DPIIT), Government of India dated 01 June 2020 (Letter No. D.O. No. P-25015/7/2020-EODB-Part (1))

This is with reference to the above cited letter by the Government of India that requires States to implement reforms under District Reforms Action Plan (DRAP) to avail additional borrowing (2% of GSDP) from the Government of India. It is hereby directed for all

- Certificate for Verification of Weights & Measures and its Renewal to be done online. The system shall also:
 - Display information regarding procedure, checklist of documents, fees, etc.
 - Provide for an applicant to submit application online
 - Provide for an applicant to upload supporting documents
 - Provide for an applicant to make payment of requisite fees
 - Provide for an applicant to track the status of application
 - Provide for department officials to raise queries to applicants and applicant to respond to queries
 - Provide for an applicant to download the final certificate

Further,

- Department officials shall not ask the applicant to submit the application form and / or supporting documents and / or respond to queries in hard copy or any other form.
- There will be no physical touchpoints between the department officials and the applicant during the entire application cycle.
- Applications and queries will be processed only through the online system.

- The applications must be processed within the timelines defined under the Tamil Nadu Business Facilitation Act and Rules, 2017-2018.

All the officers are requested to take note of the above instructions.

sd/-
Commissioner of Labour,
Chennai 6

To
All Assistant Commissioners of Labour (Enforcement).
All Assistant Commissioners of Labour (Planatation).
All Joint Commissioners of Labour.
All Additional Commissioners of Labour.

Com. Pandey
for Commissioner of Labour,
Chennai-6.
03/11/2020

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