

Service Name	REGISTRATION
Name of the Labour Welfare Act enforced	THE INTER-STATE MIGRANT WORKMEN (REGULATION OF EMPLOYMENT AND CONDITIONS OF SERVICE) ACT, 1979
Who can apply for the services	The Principal Employer of every establishments in which 5 or more inter-state migrant are employed or who were employed directly or through an agent on any day of the preceding twelve months, shall apply for Registration.
Beneficiary of the Act	Inter-State Migrant workers, Contractors and Principal Employers
Persons to be approached for the benefit of the Act	Concern Assistant Commissioner of Labour , O/o.the Deputy Commissioner of Labour
Documents to be submitted	<ol style="list-style-type: none"> 1. Photo copy of self-identity 2. Photo copy of address proof of owner and location of the establishment 3. Self attested copy (any one) - Aadhar card/ Pan card/ Voters ID/Partnership deed/ Memorandum of Association/ Commercial Tax department Registration Certificate/ Municipal Trade License/ Bank Pass Book 4. Resolution copy for list of Directors and their name and address copy (if applicable) 5. List of Contractors and their agreement copy 6. Self-certification/declaration
Procedure for Registration	<ol style="list-style-type: none"> 1. Application for Registration shall be made and delivered to the Registering officer of the area in which the establishment sought to be Registered is located. 2. The application shall be accompanied by a treasury receipt showing payment of the fees for the registration of the establishment. 3. On receipt of the application, the Registering officer shall, after noting thereon the date of receipt of the application, grant an acknowledgement to the applicant. 4. The Registering officer shall make such enquiry as he considers necessary to satisfy himself about the eligibility of the applicant for a Registration. 5. The Registering officer shall pass orders either granting or refusing the Registration applied for. 6. Where the Registering officer is of opinion that the Registration should not be granted, he shall, after affording reasonable opportunity to the applicant to be heard, make an order rejecting the application. 7. The order shall record the reasons for the refusal and shall be communicated to the applicant.
Validity Period	One time Registration
Orders issuing Officer	Concern Assistant Commissioner of Labour , O/o.the Deputy Commissioner of Labour
Duration	30 days
Official to be contacted in the case of grievances	Commissioner of Labour, Joint Commissioner of Labour, Deputy Commissioner of Labour, Assistant Commissioner of Labour, Inspector of Labour.