

Most Immediate
By Fax



Secretariat,
Chennai-9

LABOUR AND EMPLOYMENT DEPARTMENT

Letter No.14548/K2/2015-1 , dated 16.06.2015

From

Thiru. Kumar Jayant, I.A.S.,
Secretary to Government.(i/c)_

To

The Commissioner of Labour,
Chennai – 6.

The Director of Industrial Safety
and Health,
Chennai – 14.

Madam / Sir,

Sub: Labour Acts – Streamlining the Inspection and Reporting
Mechanism – Instructions Issued – Reg.,

I am directed to state there has been frequent reports about the harassment faced by the factories/ industries shops and establishments etc., due to repeated inspections and lack of structured systems to follow up on inspection reports. Therefore it is necessary that a strict time line is maintained regarding inspection and subsequent follow up action.

2. I am also to state that Officers of Director of Industrial Safety and Health and Commissioner of labour are mandated to inspect various establishments and to ensure that all relevant acts are being followed. The following points should be followed during these inspections.

- i. As for as possible, inspection must be done for various acts at the same time in any particular establishment.
- ii. Repeated visits to same place frequently to monitor different acts / regulations at different times will be treated as a clear case of harassment.
- iii. For all cases of inspection, the inspection report should be submitted to the concerned offices / establishment within two days after the date of inspection.

3. In this connection Commissioner of Labour, Director of Industrial Safety and Health is requested to ensure that these instructions are followed without any deviation and the compliance should be monitored during the regular departmental review meetings.

Yours faithfully,

for Secretary to Government.

Copy to:
Labour and Employment (M) Dept.,
Chennai – 9